

# Refurbished Laptop Checklist

Device Information	
Model	
Serial Number	
Processor	
RAM	_____ GB
Storage Type	___ HD ___ SSD ___ NVME
Operating System	___ Windows 10 ___ Windows 11
Display and Audio	
Display powers on correctly	___ Yes ___ No
No dead pixels or lines	___ Yes ___ No
Brightness and contrast adjustable	___ Yes ___ No
Webcam functions correctly	___ Yes ___ No
Internal speaks working (no distortion)	___ Yes ___ No
Microphone working	___ Yes ___ No
Headphone / audio jack tested	___ Yes ___ No
Keyboard and Pointing Devices	
All Keyboard keys register correctly	___ Yes ___ No
No stuck or physically damaged keys	___ Yes ___ No
Touchpad tracks accurately	___ Yes ___ No
Touchpad left/right click functional	___ Yes ___ No
External mouse test (USB or Bluetooth)	___ Yes ___ No
Online Keyboard Tester website: <a href="https://www.kbdlab.io/tools/keyboard-tester">https://www.kbdlab.io/tools/keyboard-tester</a> There are alternative website which comes down to personal preference.	
Power & Battery Tools	
Open <b>Command Prompt as Administrator</b> and run these command lines:	
<b>powercfg /energy</b>	Generate power efficiency report
<b>powercfg /batteryreport</b>	Battery health report
Battery detected by operating system	___ Yes ___ No
Battery holds charge	___ Yes ___ No
Battery health (% or condition):	_____
Charging cable / adapter original	___ Yes ___ No
Laptop charges without interruption	___ Yes ___ No
No excessive heating while charging	___ Yes ___ No
Ports and Connectivity	
USB Ports & Micro SD Card	___ USB-A ___ USB-C ___ Micro SD
HDMI port tested	
DisplayPort / VGA (if applicable)	

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